The European Myeloma Network BV has a vacancy for a

Trial Manager

Multiple myeloma is a rare and highly heterogeneous hematologic malignancy, and clinical research plays a fundamental role in the management of patients with this disease. To deal with such a complex scenario a group of European hematologists pulled together to increase their understanding of multiple myeloma and to produce effective research projects and clinical trials. These efforts resulted in the creation of the European Myeloma Network (EMN), a non profit organization.

Today, the EMN represents the major European, international association in multiple myeloma and related conditions. The EMN headquarters are located in Rotterdam, The Netherlands and the EMN Trial Center is located in Torino, Italy. Many countries are now represented within the EMN and it has become the reference organization for multiple myeloma trials in Europe and beyond, ranging from phase 1 to phase 3/registrational trials.

As Trial Manager you will be responsible for the conduct & organization of EMN's clinical trials and will be involved in the entire process of a clinical trial.

Activities include, among others:

- Ensuring that study timelines are met or renegotiated where required
- Ensuring that all parties are fully informed of planning and processes regarding the study, particularly w.r.t submission timelines, development of study database, production of study documentation etc.
- Acting as primary contact point for all parties involved in a study
- Ensuring that communication lines are agreed & followed by all parties involved in a study
- Participating in regular study team meetings as appropriate per study
- Supervising the activities delegated to third parties (e.g. CRO, vendor responsible for drug management, central laboratory) and ensuring third parties respect agreed budgets and timelines.
- Supervising the activities delegated to national groups involved in a study
- Reviewing and approving study documentation and study plans
- Ensuring essential documents are collected appropriately and in a timely fashion and in accordance with ICH-GCP or if outsourced to CRO ensure they have appropriate plan in place.
- Creating study budget & amending as necessary during course of a study; requesting and negotiating budgets from any third parties
- Ensuring study stays on budget & negotiate any Changes in Scope necessary

Profile

A highly motivated colleague with university level education and pharmaceutical company experience is sought to join our EMN organization. Extensive knowledge & experience in the conduct of clinical trials, & experience as a Trial Manager, are required. We expect a good networker with

excellent communication skills who is capable of functioning well in a high-paced environment and in stressful situations. Experience in creating budgets & managing budgets is required. as are strong organizational and prioritization skills. We expect our new colleague to be rich in initiative, be flexible, have a professional & proactive demeanor & be able to work independently & within the team. Must be able to integrate/ participate in multiple departments and work closely with collaborative partners.

Work environment

This is a home-based position within Western Europe with travel to applicable meetings & congresses expected (<10% of time international travel). You will be expected to travel regularly to The Netherlands and Italy for internal EMN meetings.
The position is for between 32 and 40 hours per week.
A one-year contract as a consultant is offered with the intention to extend after a successful year.
Salary to be discussed.

Applications should be sent to secretariat@emn.org